

BARNSTAPLE TOWN COUNCIL
Minutes of the Town Council Meeting
Monday 8th January 2024 at 7.00 pm
The Guildhall, Butchers Row, Barnstaple

Present: Councillors:

Cllrs V Elkins, J Phillips, L York, P Leaver, A Shah, T Clarkson, J Coates, J Orange, G Marchewka, M Fowler, I Williams, L Dawson, G Kennedy, D Clayton, J Challis, C Brown, K Stevenson, C Horrell, K York and M Pullen

Also in attendance:

R Ward, Town Clerk

Mr S Watts, Nova Surveyors

Members of the Public:0

Apologies for absence:

Cllrs V Monk, J Hunt, M Lovering and S Jusef

94 To receive and approve apologies for absence.

Apologies and reasons for absence were received and approved. (NC)

95 To receive any dispensations and disclosable pecuniary or other interests.

Cllrs L York, P Leaver, J Orange, C Clayton & K Stevenson as members of North Devon District Council, have a dispensation under SO66 to discuss and vote on any item on the agenda unless the item refers to a financial or legal agreement or dispute between the two authorities.

96 To approve as a correct record the minutes of the Town Council Meeting held on 18th December 2023.

RESOLVED: That the minutes of the Town Council Meeting held on 18th December 2023, are approved as a correct record and be signed by the Chairperson (NC).

97 Town Clerk's Report

The Town Clerk reported that:

- A proposal had been received for a Balloon Festival to take place in Rock Park and that officers are investigating the feasibility of it taking place.
- South West Water have responded to the letter sent to them following the last meeting and have offered to send a representative to attend the Town Council meeting on 19th February 2024, questions from Councillors needed by the end of January.

98 Matters to be taken in the absence of press and public, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, as the item contains exempt information as defined by Standing Order 23 iv (NC).

99 To Approve the Award of Contract for the Guildhall External Renovation Project.

The Town Council, received and considered the report proposing the award of contract as per the Town Clerk’s report, the Council RESOLVED:

- 1.1. To approve that the Town Clerk can sign the ‘**Historic England Repair Grants for Heritage at Risk**’ contract on behalf of the Town Council.
- 1.2. To approve the **Award of Contract** to Supplier One:

SUPPLIER	SECTION B PASS/FAIL	SECTION C QUALITY	SECTION D PRICE/COST	TOTAL SCORE (%)
One	Pass	56.00	25.59	81.59
Two	Pass	48.00	26.44	74.44
Three	Pass	36.00	25.06	61.06
Four	Pass	20.00	40.00	60.00
Five	Pass	32.00	18.15	50.15

- 1.3. To note that the value of the Supplier One tender is £281,889.
- 1.4. To approve the **Project Administration costs**, expected to be 8-9% of contract cost.
- 1.5. To note that provision may need to be made for additional expenditure if works not yet realised are uncovered as the project develops.

RESOLUTIONS:

Councillors RESOLVED to approve all the motions, items 1.1 to 1.5, unanimously (NC).

Cllr M Pullen proposed a motion to approve the spend of the allocated funds from Historic England, up to £260,692 and the Future High Street Fund funds from North Devon District Council, a minimum of £90,000, this was approved unanimously by the Town Council (NC).

To raise an order to Supplier One to the value of £281,889 (NC).

Meeting closed at 7.40 pm.

Chairperson.

Signed:

Dated: